

The Tree Commission met in a special session on January 6, 1999 at 7:00 p.m. for a preview of the ACRT Tree Inventory Software Program.

Present at the meeting were: Ms. Kathleen Pritchard, Mr. Jim Hicks, Ms. Anne Wall, Ms. Jennifer Whalley and Ms. Victoria Bell. Staff was represented by Mr. Jay S. Banks.

The meeting was called to order at 7:00 p.m.

It was decided that the Tree Commission will meet on January 25, 1999 after their joint meeting with the Environmental Advisory Commission and the Parks and Recreation Commission. The time for the joint Commissions meeting will be decided by the Steering Committee on January 11, 1999.

Mr. Hicks asked for a volunteer to go in his place for the meeting on January 11, 1999. Ms. Pritchard said she would go.

Ms. Whalley brought up possible projects of interest between the three Commissions. One being that the Tree Commission be more involved/informed as to any new projects that involve Parks and Recreation's property, so that the Tree Commission would have knowledge of what trees are being removed for these facilities. Ms. Whalley also wondered if the Parks and Recreation Commission would have any interest in a Historic Tree Walk. Or if adding trees to the existing Parks would be a possibility.

Mr. Banks informed this Commission that in the By-laws of the Tree Commission Section 1-1, officers of the Tree Commission shall be a Chairperson and a Vice-Chair. That elections shall be held and the term shall commence on the first meeting of the Commission each calendar year. Chairperson and Vice Chair candidates must receive the votes of the majority of the members present and the Chairperson and Vice Chair shall serve until the first meeting in the succeeding calendar year or until a successor is elected. Since this was the first meeting of the calendar year and there was a quorum a motion was made by Ms. Wall to nominate Ms. Kathleen Pritchard as Chairperson of the Leesburg Tree Commission for the year 1999, seconded by Ms. Whalley and approved by all. Ms. Whalley made a motion to nominate Mr. John Groothuis as Vice Chair for the Leesburg Tree Commission for the year 1999, seconded by Mr. Hicks and approved by all.

It was decided that during the meeting on February 1, 1999 future budget requirements will need to be addressed. Mr. Hicks asked that we get an example of a submission format for the Town Council's Financial Committee to review for our budget decisions. It was also decided that Mr. Hower be asked to go before the Town Council's Financial Committee with the Tree Commissions budget request.

There being no further business, the meeting adjourned at 7:35 p.m. to view a demonstration of the ACRT software in Mr. Banks' office.

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Jay S. Banks, Town Arborist